



Presented by the

Dallas Arts Association

Sunday - July 28th, 2024 8am to 3pm

600 SW Allgood St, Dallas OR 97338

Contact: Eddie Nelson - dallasartsassociation@gmail

How to enter:

Each participant's work will be juried by the Dallas Arts Association's Board of Directors. Examples of entries shall be submitted in the form of photos no later than **July 12th, 2024 by email to dallasartsassociation@gmail.com**. A completed application form and payment must accompany all entries. Notification of acceptance into the festival will follow. **ALL ENTRIES MUST BE SELF/HANDMADE. ABSOLUTELY NO FLEA MARKET ITEMS, GARAGE SALE ITEMS, OR ITEMS PURCHASED IN BULK WILL BE ALLOWED.** Only those items juried will be allowed for sale. All types of work to be displayed must have been juried, so, be sure to provide a representation of all your work.

Entry Fees:

Entry fees are used to offset necessary expenses involved in making the festival possible (i.e. music, advertising, etc.) A **non-refundable entry fee** entitles the artist to participate. Those first to register will get available spaces, then we will take a waiting list. All of your work need not be for sale, but it must be so designated at the time of entry and during the festival.

Booth Space:

All accepted artists will be assigned a space approximately 12'x12'. We reserve the right to place exhibitors within areas as deemed necessary to balance the show and facilitate traffic flow and sales. Each participant is responsible for cleanliness of the assigned space. The presence of vendor pets during the event is prohibited, only certified service animals are allowed. Displays must stay within allotted booth space. Trash containers and restrooms are available.

Booth Set Up:

Check in times and booth numbers will be sent to each approved participant 1 week prior to the event. Participants will be required to set up their displays in advance of the event's opening. **Unloading must take place between 530am-7am.** Vehicles must be off the pathway for foot traffic to Breakfast in the Park. **Vendors are asked to unload items in space and move vehicles to vendor parking.** **Set up must be complete by 8am.** The park gate will be open during this time. Please bring a helper, if you need assistance with unloading. **Breakdown will take place between 3:15pm to 4:15pm.**

Special Provisions:

Participants providing food are responsible for compliance with sanitary regulations and must receive a temporary restaurant license from the Environmental Health Department of Polk County. A COPY MUST BE PROVIDED TO THE VENDOR COORDINATOR OF ALL LICENSES: TEMPORARY OR MULTI COUNTY RESTAURANT LICENSE, FOOD HANDLERS CARDS, AND INSURANCE PRIOR TO EVENT. Those utilizing generators for electricity or other fuel are responsible for compliance with fire and safety regulations. **Electricity will not be available for vendors, no exceptions.** If your booth needs electricity, you will need to provide your own generator. If you are working your booth alone, arrange with Association volunteers to help give you a break if needed. **Participants are solely responsible** for bringing a shade canopy, table, chairs, setting up, tearing down any items needed to display items, and supervising their booth. The Dallas Arts Association is not responsible for loss or damage to any artwork or crafts. No plastic will be provided, exhibitors should make their own provision to protect their work in the event of rain or a sunny location. Entry in the Art in the Park constitutes an agreement with terms specified above. While all possible care will be taken in handling of items, the Dallas Arts Association cannot be held responsible for lost, stolen, or damaged entries.

You will be sent a confirmation email, a few weeks before the event, with your space number, and your specific set up time. It is important to fill out the following form completely; retain this page for your records.



VENDOR APPLICATION

Mail Applications to:

Dallas Arts Association
Po Box 192
Dallas OR 97338

Drop off Applications

Citizens Bank
583 SE Jefferson
Dallas, OR

Questions dallasartsassociation@gmail.com

Enclose your Application and entry fee- Check needs to be payable to Dallas Arts Association

Applications submitted before July 12th, 2024 \$40.00

After July 12th, 2024 \$50.00

Name: _____ Business Name: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Mailing Address: _____

City: _____ Zip: _____

Description of all work that will be sold or displayed:

Special requests:

May we use your Name or Business Name in advertising, when available? () Yes () No

I understand that the booth fee is non-refundable. I agree to hold the Dallas Arts Association, City of Dallas, Polk County, and all sponsors of Art in the Park harmless from any loss, damage, or injury to any persons or property during the Art in the Park event.

Signature _____ Date _____